



Training Strategic Level Working Group Meeting Notes 8/11/04

Meeting Date	August 11, 2004 12:00–1:00pm
Attendees:	<p>Facilitator: Ed Maibach, PhD, Associate Director NCI</p> <p>Participants: IFCP : Naveen Vinukanda, MS OHSU: Edwin Quick, MMI UPMC: Jim Harrison, PhD Holden Cancer Center: Todd Scheetz PhD</p> <p>NCI: Latonya Kittles, Lynette Grouse, Leslie Derr, Jamie Keller (NCICB)</p> <p>Un-represented: <i>Abramson Cancer Center</i> <i>UC Davis Cancer Center</i> <i>Cold Spring Harbor Laboratory</i> <i>University of Chicago</i> <i>Mayo Clinic</i> <i>Johns Hopkins</i></p> <p>Booz Allen: Cait Cusack, Reechik Chatterjee</p>
Agenda	<ol style="list-style-type: none"> 1 Review Minutes from July 14th meeting 2. Liaison Summaries 3. Subcommittee Updates 4. Re-address technical survey 5. Other issues and concerns 6. Review Key Actions Agreed Upon 7. Confirmation next meeting date of September 1, 2004
1. Review and finalization of July 14th meeting notes	Notes approved; will finalize, distribute to the group and post to the forum.

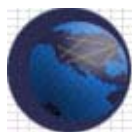


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2. Liaison Summaries	<p>Brief summaries from our liaisons to other groups were given:</p> <ol style="list-style-type: none">1. ICR- Naveen Vinukanda<ul style="list-style-type: none">• The software tools presentations are in the development process.• The face-to-face meeting is scheduled for August 24th and 25th. The topics to be discussed include UML and system architecture.2. Architecture - Jim Harrison<ul style="list-style-type: none">• The compatibility guidelines were sent out June 16th, and the White Paper on Grid architecture was distributed July 23rd.• A number of tools were considered, but the paper came down in favor of the Globus toolkit for constructing grid architecture, and open grid services with OGSA-DAI• The face-to-face meeting at Ohio State University a couple of weeks ago, there was considerable discussion about the white paper and the proposal. They ratified moving forward with Globus and OGSA-DAI• The next face-to-face meeting of the architecture group will be in conjunction with the Vocab/CED group, and is anticipated to be in the Oct-Nov timeframe.• The Architecture group is planning to select 4-6 Developer Work space projects as prototypes for gold compatibility. In each of these projects, representatives of the Architecture and Vocab/CDE groups will work closely with the developers for 6-8 months. Final gold compatibility guidelines will be established during these projects, and the experience gained will also define the support and resource requirements for bringing the remainder of the caBIG development projects to gold compatibility levels• In the meantime, Developers should build software towards the silver compatibility guidelines. The development of a compatibility kit may be a further action.• David Kane wrote a survey to determine the support, training and resource requirements of caBIG developers. Jim Harrison revised the survey and added a focus on training needs related to the technologies required for silver compatibility. The survey has been sent to the training group for editing and comments.3. Clinical Trials – Mike Becich Not present4. Vocabulary and CDE working group – Chris Chute
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	<p>Not present</p> <p>5. Tissue Bank and Pathology – David Fenstermacher</p> <p>Not Present</p> <p>6. Strategic Planning Group – Mike Becich</p> <p>Not Present</p> <p>7. DSIC – Ed Quick</p> <p>Discussed the survey that is in development to assess data sharing agreements at the various tech transfer offices of caBIG participating centers. The last DSIC call had a few tech transfer representatives on it to help us clarify the questions asked and to get a better picture of what kinds of agreements are already in place between academic centers, health care organizations, and Pharma.</p>
<p>3. Subcommittee Updates</p>	<p>1. <u>Developer Training Subcommittee</u> - Jim Harrison</p> <ul style="list-style-type: none"> The Developer Training Group has been meeting with the Best Practices architecture group. <p>2. <u>Adopter Training and Evaluation Subcommittee</u> - Naveen Vinukanda</p> <ul style="list-style-type: none"> The group is currently testing the videoconferencing capability. The framework for the training strategy doc has been distributed. Group members will be tasked with specific writing components over the next week. <p>3. <u>Communication Training Subcommittee</u> – LaTonya Kittles</p> <ul style="list-style-type: none"> When the new group is established, the members may be from the policy affairs office.
<p>4. Re-address technical survey</p>	<ul style="list-style-type: none"> Discussion was held about the training survey that Felicia Solomon and Ed Maibach had worked on previously. The deeper technical questions did not make that survey and will be incorporated into a future survey. Ed Maibach says there are still plans to move ahead with this but will wait until after labor day <ul style="list-style-type: none"> Discussed that response to the current survey has been poor Have wondered if this is because it is summer; because this is a group that receives a bunch of surveys; this is also a group that is being inundated with email



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5. Other Issues and Concerns	<ul style="list-style-type: none">• Main Meetings will be held the first Wednesday of each month from 12:00-1:30pm.• The Developer Subcommittee meeting will be held the third Wednesday of each month from 12:00-12:45pm.• The Adopter Subcommittee meeting will be held the third Wednesday of each month from 12:45-1:30pm.• The publication policy is being edited and will be sent out to the group• From October 6-8th, the University of Pittsburgh Medical Center will hold the APIII conference. At this conference, caBIG breakout sessions will be held.<ul style="list-style-type: none">• It was suggested that our face-to-face meeting be combined with APIII meeting. Since the meeting is Wednesday-Friday. Thus it was suggested that we meet the Tuesday prior to the meeting.			
6. Review Key Actions Agreed Upon	<ul style="list-style-type: none">• Send out the draft developer survey for input• Ensure that an e-mail regarding potential dates for the face-to-face meeting goes out.• Send out the publication policy when it is ready for review			
7. Confirmation of Next Meeting	Our next meeting will take place September 1, 2004.			
Action Items:				
	Individual Responsible	Action Item	Due Date	Notes
	Cait Cusack	Will ask group about having the face-to-face meeting the day prior	8/11/04	Completed
	Cait Cusack	Send out draft survey to group	8/11/04	Completed



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	Cait Cusack	Send out the publication policy to group members when ready for review	8/20/04	
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